

SAMPLE


STATE OF CALIFORNIA
DEPARTMENT OF REAL ESTATE

CE COURSE COMPLETION CERTIFICATE

RE 302 (Rev. 1/26)

LICENSEE & COURSE INFORMATION		
NAME OF LICENSEE		REAL ESTATE LICENSE NUMBER
CURRENT MAILING ADDRESS (STREET)		
CITY	STATE	ZIP CODE
NAME OF OFFERING AS APPROVED BY THE DEPARTMENT		COURSE TYPE <input type="checkbox"/> LIVE COURSE <input type="checkbox"/> CORRESPONDENCE COURSE <input type="checkbox"/> CORRESPONDENCE/INTERNET <input type="checkbox"/> CORRESPONDENCE/MOBILE DEVICE APP
NUMBER OF CREDIT HOURS	DATE OF REGISTRATION	DATE OF SUCCESSFUL COMPLETION
COURSE LOCATION (STREET ADDRESS AND CITY)		

DEPARTMENT OF REAL ESTATE OFFERING APPROVAL			
CATEGORY OF THE OFFERING <input type="checkbox"/> CONSUMER PROTECTION <input type="checkbox"/> ETHICS <input type="checkbox"/> AGENCY <input type="checkbox"/> MANAGEMENT AND SUPERVISION <input type="checkbox"/> CONSUMER SERVICE <input type="checkbox"/> RISK MANAGEMENT <input type="checkbox"/> FAIR HOUSING <input type="checkbox"/> SURVEY COURSE <input type="checkbox"/> IMPLICIT BIAS TRAINING <input type="checkbox"/> TRUST FUNDS			EIGHT-DIGIT DRE APPROVAL NUMBER

SPONSOR VERIFICATION	
I hereby verify that the above participant:	
<input type="checkbox"/> Attended a minimum of 90% of the clock hours, successfully completed the live course and passed the final exam with a score of 70% or better.	
<input type="checkbox"/> Successfully completed the correspondence course and passed the final exam with a score of 70% or better.	
NAME OF SPONSORING ENTITY (AS APPROVED BY DRE)	
ADDRESS OF SPONSORING ENTITY (STREET ADDRESS, CITY, STATE, AND ZIP CODE)	TELEPHONE NUMBER ()
SIGNATURE OF VERIFIER 	PRINTED NAME OF VERIFIER
ADDRESS OF VERIFIER (STREET ADDRESS, CITY, STATE, AND ZIP CODE)	TELEPHONE NUMBER ()

Reminder

- DRE requires that the Continuing Education Course Verification (RE 251) form be used by a licensee upon license renewal, along with other necessary renewal documents.
- Credit will expire if not used within four years of the completion date.