

## EXAM & LICENSING FEES

RE 206 (Rev. : B3+)

### Examination fees

	<i>Salesperson</i>	<i>Broker</i>
Examination.....	\$60	\$95
Re-Examination (e).....	\$60	\$95
Rescheduled Exam (e) (1st time only) ...	\$15	\$20
Rescheduled Exam (e) (additional reschedules) .....	\$30	\$30
Fingerprint fee <sup>①</sup> .....	\$51	\$51

Do not submit license fee or proof of legal presence with the examination application.

### Original license fees

#### *Salesperson*

License Fee.....	\$245
Fingerprint Fee <sup>①</sup> .....	\$ 51
Total due to DRE.....	\$245

#### *Broker*

License Fee .....	\$300
Fingerprint Fee <sup>①</sup> .....	\$ 51
Total due to DRE.....	\$300

### Combined Examination & License Application

Applicants may file their examination and original license application at the same time with a combined fee.<sup>②</sup>

#### *Salesperson*

Examination.....	\$ 60
License Fee .....	\$245
Fingerprint Fee <sup>①</sup> .....	\$ 51
Total due to DRE.....	\$305

#### *Broker*

Examination.....	\$ 95
License Fee .....	\$300
Fingerprint Fee <sup>①</sup> .....	\$ 51
Total due to DRE.....	\$395

### Fingerprints

Applicants have the option of getting their fingerprints taken after they have submitted their examination application or after passing their examination. **Note:** Fingerprint processing fees are not refunded if an applicant fails to pass the examination.

One set of classifiable electronic fingerprints and a fingerprint processing fee **are required** from every original license applicant unless:

- Applicant is currently licensed by DRE;
- Applicant was licensed by DRE during the past two years;
- Fingerprints were submitted during the exam process.

① **Fingerprint fee** — Applicants who *reside in California* will pay a \$51 fingerprint processing fee **directly to the live scan fingerprint service provider**. Applicants who *reside out of state* should submit the \$51 fingerprint processing fee with their application, fingerprint card, and license fee.

② **Exam/license fee valid for two years**  
 Missing requirements may be submitted anytime within the two year period after DRE receipt of your application/fee. A new application (exam or combined exam/license), fee, and current qualifications will be required if you fail to qualify and pass the examination during that two year period. **Note:** The combined exam/license fee is not refundable under any circumstances (i.e., failure to qualify or pass exam, denial of license).

### (e) On-line services

DRE's **eLicensing** system at [dre.ca.gov](http://dre.ca.gov) provides various online services to examinees and licensees. Use **eLicensing** for expedited handling.

### Continuing education

Licensees must complete approved continuing education courses, seminars, or conferences within the four year period immediately prior to their license renewal. The specific continuing education course requirements are listed on the Continuing Education Course Verification form (RE 251). Evidence of the completed continuing education must be presented on that form and submitted with the renewal application and appropriate renewal fee. To complete an online renewal, continuing education information must be entered by the licensee.

### Proof of legal presence

All real estate licensees are required to submit proof that they are legally present in the United States. A proof of legal presence document (i.e. birth certificate, resident alien card, etc.) **and** a State Public Benefits Statement (RE 205) must be submitted before an original license will be issued. Please refer to that form for further

instructions. For new license applications, this information must be submitted with the original license application.

If you have submitted proof of citizenship, or permanent resident alien status, since August 1, 1998, you are not required to submit that information again. If you have only submitted evidence that you are a resident alien with temporary status, you must submit proof of legal presence with each renewal application.

**Duplicate license (e)**

- A fee of \$15 is required for the following transactions:
  - To replace an existing or lost license certificate;
  - To obtain an updated license certificate following a change of main office or mailing address, or change of employing broker.

**Renewal fees**

	<i>Salesperson</i>	<i>Broker</i>
On-Time Renewal (e) .....	\$245	\$300
Late Renewal (e) .....	\$367	\$450

**License automatically generated**

- A license certificate is automatically generated for the following transactions without a duplicate license fee:
  - Requests for personal name change;
  - Change of designated officer of a corporation;
  - Adding/deleting fictitious business names;
  - Issuance of a new branch license;
  - Issuance of an unconditional salesperson license following submission of educational requirements of Section 10153.4 of the Business & Professions Code.

**Corporation license fees**

When officer applicant is currently licensed by the DRE:

Corporation License Fee .....	\$300
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When officer applicant has never been licensed by the DRE or applicant license expired more than two years ago:

Corporation License Fee .....	\$300
Fingerprint Fee <sup>①</sup> .....	\$ 51
Total due to DRE .....	\$300

When corporation has expired or when the officer applicant's broker license has expired during the past two years:

Corporation License Fee .....	\$450
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When the corporation is currently licensed and a substitution of a currently licensed additional officer is requested:

No Fee Required

**Restricted license fees**

When a restricted license application must be submitted as a result of an Order following a hearing or other formal action:

Salesperson License Fee.....	\$245
Broker License Fee.....	\$300
Officer License Fee .....	\$300
Corporation License Fee .....	\$300

**Payment methods**

**Acceptable payment methods** — Cashiers' check, money order, check or credit card

- Make check or money order payable to: **Department of Real Estate**
- Credit card payments must be submitted with a Credit Card Payment (RE 909).

**Contact Information**

If you have questions, please write or call.

- Mailing Address  
 Department of Real Estate  
 P.O. Box 187000  
 Sacramento, CA 95818-7000
- Phone - All Licensing Sections  
 877-373-4542

Information is also available from the DRE Web site — **www.dre.ca.gov**