

# CE INSTRUCTOR CERTIFICATION

RE 335 (Rev. 7/18)

## INSTRUCTOR CERTIFICATION CRITERIA

### One Form Per Instructor

**Instructors, conference leaders, lecturers, and others who present a continuing education offering shall meet at least one of the following qualifications:**

1. A bachelor's degree in a related field to that in which the person is to teach, from a school listed as an institution of higher learning by the U.S. Department of Education, or from a comparable school of a foreign country.
2. A valid teaching credential or certificate issued by the Board of Governors of the California Community Colleges or by a comparable California teacher-credentialing agency authorizing the holder to teach in the field of knowledge covered in the offering.
3. Three years full-time experience in the applicable field.
4. Any combination of at least three years of full-time experience and college level education in the applicable field.

5. The commissioner may approve instructors who in his or her judgment meet the criteria for approval or who otherwise evidence their teaching qualifications by education or experience or a combination of the two.

**An instructor shall not be qualified if the instructor:**

1. Does not satisfy the aforementioned criteria.
2. Has engaged in any violation of Article 25 (commencing with Section 3006) of these regulations or has engaged in conduct which would have warranted the denial of an application for approval or withdrawal of approval of a continuing education offering.
3. As a real estate licensee, has had that license suspended, revoked or restricted as a result of disciplinary action.
4. Acted or conducted himself or herself in a manner which would have warranted the denial of his or her application for a real estate license.

Which qualifications does this instructor meet?

1.  2.  3.  4.  5.

## CERTIFICATION

*I hereby certify that all instructors conducting a presentation of this course have met the instructor qualifications and criteria above and as contained in Commissioner's Regulation 3006 through 3010.*

*I have attached documentation substantiating the instructor's qualifications (i.e. copy of diploma, resume, bio, and/or teaching experience).*

I, \_\_\_\_\_, declare under penalty of perjury that the foregoing is true and correct. Signed in the City of \_\_\_\_\_, State of \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

PRIMARY CONTACT SIGNATURE 		DATE
PRIMARY CONTACT NAME (LAST, FIRST, MIDDLE)		TITLE OF PRIMARY CONTACT
COURSE PROVIDER NAME		4-DIGIT DRE SPONSOR ID NUMBER
STREET ADDRESS		
CITY	STATE	ZIP CODE
COURSE TITLE		
INSTRUCTOR SIGNATURE 		DATE
PRINTED INSTRUCTOR NAME (LAST, FIRST, MIDDLE)		