

# LANGUAGE ACCESS COMPLAINT FORM

RE 156 (Rev. 5/22)

- If the Department of Real Estate (DRE) has been unable to provide information or services to you because of language (limited-English proficiency) or other communication difficulties, additional language or communication resources may be available to assist you.
- Please complete the following information to help the DRE resolve your language related issue.

DATE RECEIVED

### PERSONAL INFORMATION NOTICE

Pursuant to the Federal Privacy Act (P.L. 93-579) and the Information Practices Act of 1977 (Civil Code Sections 1778, et seq.), notice is hereby given for the request of personal information by this form. The requested personal information is voluntary. The principal purpose of the voluntary information is to facilitate the processing of this form. The failure to provide all or any part of the requested information may delay processing of this form. No disclosure of personal information will be made unless permissible under Article 6, Section 1778.24 of the IPA of 1977.

## YOUR INFORMATION

COMPLAINANT NAME

RESIDENCE ADDRESS (STREET ADDRESS, CITY, STATE AND ZIP CODE)

BUSINESS ADDRESS (STREET ADDRESS, CITY, STATE AND ZIP CODE)

BUSINESS TELEPHONE NUMBER (INCLUDE AREA CODE)

RESIDENCE TELEPHONE NUMBER (INCLUDE AREA CODE)

## COMPLAINT DETAILS

DATE SERVICE SOUGHT

DRE OFFICE OR PHONE NUMBER THROUGH WHICH SERVICE WAS SOUGHT

NATURE OF SERVICE

EXAMINATION/LICENSING  PERSONAL REAL ESTATE MATTER

DESCRIPTION OF SERVICE OR INFORMATION SOUGHT BY COMPLAINT

NATURE OF COMPLAINT (PLEASE BE SPECIFIC. ATTACH AN ADDITIONAL SHEET, IF NECESSARY)

DRE will attempt to resolve your access complaint within 10 working days. If you have any questions please contact the Bilingual Services Coordinator, [eeo\\_office@dre.ca.gov](mailto:eeo_office@dre.ca.gov).

COMPLAINANT SIGNATURE

DATE